

# **HARDIN COUNTY PLAYERS REGULATIONS AND BY-LAWS (Effective 10-28-2010)**

## **ARTICLE I - Organization**

- The name of this organization shall be Hardin County Players (organization) and shall be operated as a non-profit organization in the State of Ohio for purpose of promoting and participating in the theatrical arts in Hardin County. Money raised by the organization shall be used for the stated purpose. The "statutory agent" for the organization shall be the Board, to whom any process, notice or demand served upon the organization shall be directed.

## **ARTICLE II - Membership and Dues**

- Membership in the organization shall be granted to anyone or any business or other organization upon payment of (annual) dues. Multiple categories of membership and corresponding dues for each category may be formulated by the Board.
- A One Year membership begins upon payment of dues.

## **ARTICLE III - Meeting of the Organization, Voting, Quorum**

- Section 1. The Annual Meeting of the organization shall be held at a time and place determined by the Board. Notice of the meeting shall be published in the Kenton Times at least 14 days prior to the meeting.
- Section 2. Special meetings of the general membership may be called by the President or a member of the Board. Notice and purpose of the meeting shall be published in the Kenton Times at least 7 days prior to the meeting.
- Section 3. Committee Meetings may be called by any member of that committee. Notice may be given to committee members by word of mouth, telephone, mail, email and/or fax.
- Section 4. A Quorum at any annual or special meeting shall consist of those members present. A Quorum at any committee meeting shall consist of a majority of that committee.
- Section 5. Each member is entitled to one (1) vote on matters of productions, group activities, and annual board member elections. Members must be present at the meeting to vote. Board members are also entitled to one (1) vote on business and financial matters, bylaw changes, and election of officers.

## ARTICLE IV - Board of Directors

- Section 1. The Duties of the Board of Directors (Board) shall be to manage the general business of the organization and determine the policies to be followed.
- Section 2. The Board shall consist of 7 members; 5 designated officers and 2 at-large, elected pursuant to the slate of nominees presented by the nominating committee, at the annual meeting.
- Section 3. The term of any board member shall be one (1) year (from annual meeting to annual meeting). Board members shall be permitted to be re-elected. Upon resignation of any board member, the remaining board members may appoint, by vote, a person to fill the unexpired term or permit the seat to remain vacant until the annual meeting when a successor is elected.
- Section 4. Meetings of the Board shall be held anytime upon notice by word of mouth, telephone, mail, email and/or fax.
- Section 5. Members of the Board shall receive no monetary compensation for their service except to reimburse them for expenses directly related to the business of the organization.
- Section 6. The Board shall annually appoint the officers of the organization. Their titles and duties are:
  - The **President** shall preside over all meetings of the general membership and the Board, sign official records of the organization, enter into contracts or other instruments as authorized by the Board, perform other duties incident to the office and any other such duties as assigned by the Board.
  - The **Vice-President** shall act in place of the President when the President cannot perform the duties of the office and shall perform other such duties as assigned by the Board.
  - The **Secretary** shall keep and maintain the minute's book and other records of the organization and perform other duties as assigned by the Board. This person will also organize, or cause to be organized, the publicity and advertising for the events, report on the events and other public relations functions of the organization.
  - The **Treasurer** shall be in charge of the financial affairs of the organization. He/she shall have charge and control of and be responsible for all funds, give and receive receipts for dues to the organization, deposit all monies in institutions designated by the Board, sign and issue checks for payments. The accounts of the Treasurer shall be examined annually. The Treasurer shall report on the financial condition of the organization regularly to the Board. He/she may also be assigned any other duties by the Board.

- The ***Historian*** shall organize and maintain historical items of the Hardin County Players board, activities and productions.
- Section 7. Committees may be formed for whatever purpose to facilitate carrying out the business of the organization. Any member may participate on a committee as assigned. Committees shall be ultimately responsible to the Board or a member of the Board.
- Section 8. In order to become a board member you must be at least a second year member of the organization. To become an officer you must be at least a third year member of the organization.
- Section 9. Board Members must stay current with their dues.
- Section 10. Board members who miss 3 consecutive meetings will be asked to resign and will then be replaced.
- Section 11. The Board may approve any purchase up to \$400.00 without prior approval from the membership. Any purchase over \$400.00 or involving scheduled payments must be approved by the membership subject to 48 hour notice of meeting.

#### **ARTICLE V - Dissolution**

- The organization may be dissolved on 30 days notice by a 2/3 vote of the membership actually in attendance at a meeting called for such purpose. Such dissolution shall be effective 90 days after such meeting provided all outstanding obligations of the organization have been settled. Any assets remaining after dissolution may be distributed to Kenton City School system with the designation that they be used in the Middle School auditorium.

#### **ARTICLE VI - Amendments**

- These By-Laws may be amended by a 2/3 vote of the membership present at the next annual meeting after adopted for presentation by the Board.

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#### **AMENDMENT DATES TO THE BY-LAWS**

**10/28/2010**  
**2/12/2009**  
**11/11/2007**  
**9/24/2000**